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## Database Services, Inc. Recurring Payment Authorization Form

## Here's How Recurring Payments Work:

You authorize regularly scheduled charges to your credit card. You will be charged the amount indicated below each billing period. A receipt for each payment will be emailed to you and the charge will appear on your bank statement as an "ACH Debit." Credit card transactions are labeled as DATABASE SERVICES INC. Recurring payments will continue until this authorization is revoked in writing via mail or email.

## Please complete the information below:

I authorize Database Services, Inc to charge my credit card or	
bank account indicated below for the monthly balance of services provided by Database Services, Inc. these services could include PST, WSP, CST, Web or Email Hosting.	
Company Name:	DBS 3-Digit Company Code:
Billing Address	Phone#
City, State, Zip	Email
Credit Card	
VisaMasterCardAmexDiscover	
Cardholder Name:	
Account Number (last 4 digits only):	
Exp. Date:	
SIGNATURE	DATE

I understand that this authorization will remain in effect until I cancel it in writing, and I agree to notify Database Services, Inc in writing of any changes in my account information or termination of this authorization at least 15 days prior to the next billing date. If the above noted periodic payment dates fall on a weekend or holiday, I understand that the payment may be executed on the next business day. I understand that because this is an electronic transaction, these funds may be withdrawn from my account as soon as the above noted periodic transaction dates. In the case of an ACH Transaction being rejected for Non-Sufficient Funds (NSF) I understand that Database Services, Inc may at its discretion attempt to process the charge again within 30 days, and agree to an additional \$20 charge for each attempt returned NSF which will be initiated as a separate transaction from the authorized recurring payment. I acknowledge that the origination of ACH transactions to my account must comply with the provisions of U.S. law. I agree not to dispute this recurring billing with my bank so long as the transactions correspond to the terms indicated in this authorization form.

## **Conditions of the DBS Recurring Payment Program**

- For all recurring payment plans the account must be current.
- Any past due balance will require a one-time payment to bring the account current before being enrolled in recurring payments.
- It is the customer's responsibility to inform DBS of change of payment information .
- For any declined or non-sufficient-funds (NSF) transactions the account owner or cardholder will be contacted via phone to update information and retry.
- If account owner or cardholder cannot be reached, the customer will be removed from the recurring payment program.
- For PST and CST customers, codes expire on the 10<sup>th</sup> of the month after becoming delinquent.
- For Web and email hosting customers, services will stop after prepaid time has expired.
- To cancel the recurring payment service, request in writing by mail, email, or fax.